

# **REGISTRATION TO YOUR EPFL CLASSES**

## WHY

Students enrolled to the Master in Chemical Biology programme at UNIGE must register at the EPFL in order to attend their EPFL classes/ projects.

## WHEN

Registration takes place at the **<u>beginning of each semester</u>**. Deadline: Friday of the 2<sup>nd</sup> week of classes, i.e.:

Autumn semester 2023:	from Tue September 19, 2023 to Fri September 29, 2023
Spring semester 2023:	from Mon February 19, 2023 to Friday March 1, 2023

### WHERE

Registration takes place at the <u>Registrar's Office</u>, Student Services desk.

Email :	student.services@epfl.ch
Phone :	+41 21 693 43 45
Address :	BP 1229
Website :	studying.epfl.ch/student_desk
Open hours :	Mon–Fri, 9 AM – 6 PM

**No fee is due**. However, if you miss the deadline, a late registration is still possible with however the payment of a late registration fee (CHF 50.-).

### HOW

At the EPFL, the students should present:

- a valid **UNIGE student card** for semester of interest and/or with a valid certificate of enrollment at the UNIGE
- the list of EPFL courses and projects they wish to register to for the semester.

The course list (together with your UNIGE student card number and EPFL student number) should then be communicated as well to the SNE Office by mail. (paraskevi-ioanna.linardou@unige.ch)